

SAKTHI COLLEGE OF ARTS AND SCIENCE FOR WOMEN, ODDANCHATRAM

(Recognized Under Section 2(f) and 12(B) of UGC Act 1956)

(Affiliated to Mother Teresa Women's University, Kodaikanal)

PG AND RESEARCH DEPARTMENT OF COMMERCE

CURRICULUM FRAMEWORK AND SYLLABUS FOR

OUTCOME BASED EDUCATION IN

SYLLABUS FOR

M.Phil., COMMERCE

FRAMED BY

MOTHER TERESA WOMEN'S UNIVERSITY, KODAIKANAL

UNDER

CHOICE BASED CREDIT SYSTEM

2015 - 2018

Eligibility:

A candidate with postgraduate degree in Corporate Secretaryship, Commerce, International Business, Business Administration, Bank Management, Economics or any related discipline with minimum of 55% marks.

Duration:

One year

Medium of Instruction:

English only

Examinations:

The M.Phil, program in commerce comprises of Theory courses (3 in the 1st Semester and 1 in the 2nd Semester) and one Dissertation cum Viva – Voce. Paper I, II, III and IV are common for all the candidates.

The scheme of Examination is as follows:

I Semester		CIA Marks	ESE marks	Total marks	Min. Pass marks	Credits
Part I						
Paper I	Research Methodology-Theory	25	75	100	50	6
Paper II	Research for Business decision	25	75	100	50	6
Paper III	Professional Skills	25	75	100	50	6
II Semester						
Paper IV	Area Paper	25	75	100	50	6
Part II	Dissertation & Viva Voce (Dissertation 60 Marks & Viva Voce 40 Marks)			100	50	6
Total				500	250	30

Credits: Each student should earn 30 credits to complete the programme.

Attendance:

- Normally a student must secure a minimum of 80% attendance to become eligible to take the End – Semester Examination (ESE) in a course. However, condonation of shortage of attendance may be granted on genuine medical grounds upto a maximum of 10% of the contact days. For this purpose, the student must, immediately upon returning to class after the period of illness, apply for the condonation, submitting valid medical certificate (s) from registered medical practitioner (s) through his/her

advisor to the Head of the Department (HOD), who will decide upon the application for condonation of shortage of attendance. Medical certificates submitted on the eve of the ESE will not be accepted.

- If a student who has no genuine medical grounds and has earned 70% or more but less than 80% of attendance in a course in a semester that student will be debarred from the ESE in that course in that semester. However the student may take the ESE when offered in later semester.
- If a student has earned less than 70% attendance, that student will be debarred from the ESE in the course and the statement of grades will read IA (Inadequate Attendance) against that course. Such a student must repeat that course when offered in a later semester. Attendance in a course will always be reckoned from the days of joining the course to the last day of the course.

Redoing of the courses

A student who has been debarred from the ESE for lack of attendance must repeat the course at the later semester, paying the prescribed fees for the course. No student will be permitted to repeat a course or reappear for a CIA test or an ESE for improvement of Grade Points. A student, who has fulfilled all the course requirements but has not been able to take the ESE alone, can take the same at a later semester. A student who has failed in an ESE need take only the ESE in that course when it is next offered. Such students need take only the fee for ESE of the course.

Students interested in redoing of course(s) have to get prior official permission for the same by applying to the Registrar through the HOD on before 5th June (of redoing of old semester courses) or 5th November (for redoing Even Semester Courses) every year.

A student may be permitted to break his/her study on valid grounds. Such break of study is entertained only if the student has completed at least two semesters of student. For availing break of study, the student has to apply to the Registrar along with the recommendations of the Class Advisor and the HOD in the format prescribed enclosing documentary evidences(s) as a proof for his/her claim for break of study and after paying prescribed fee. Unauthorized break of study will not be permitted under any circumstance. Break of study will be permitted subject to the formalities of readmission as well as the availability of courses to be completed and the examination norms.

Assessment:

Assessment of the students will be two-fold consisting of Continuous Internal Assessment (CIA) and End Semester Examination (ESE). The ratio between CIA and ESE will normally be 25:75.

Continuous Internal Assessment (CIA)

The CIA marks shall be awarded based on the following:	Marks
Scores of Best two tests out of three tests	10
Assignment	10
Seminar/Quiz	5
Total	25

End Semester Examination (ESE):

Except in the case of Project-work Summer Placement Training and exclusively practical/ field placement courses, the ESE will consist of a written examination of three hours duration reckoned for a maximum 75 marks.

Part-A (5*15=75)

5 Questions out of 10

Time extension for submission of Dissertation:

Extension for submission of dissertation shall be granted as per the University norms and conditions.

Passing Minimum Marks:

There will be no minimum for internal assessment in papers I, II, and III. A candidate will be declared to have passed in a course if she gets a minimum of 50% marks in the University examination and 50% marks in total, putting together the continuous internal assessment marks and University examination marks in that course. A candidate should have secured 50% in Dissertation and Viva-Voce to get a pass.

Classification of Candidates

If a candidate secured 60% and above in both the parts put together, she is deemed to have passed in First Class.

If a candidate secured 50% and above but less than 60% in both the parts put together, she is deemed to have passed in Second Class.

If a candidate secures less than 50% in both the parts put together, she is deemed to have failed in the course.

Failed Candidates:

A candidate who fails in any course/courses may appear again in those course/courses as per University rules.

Completion of the program:

The students have to complete their program within 3 years from the completion of the duration of program, failing which their registration will stand automatically cancelled and they to register afresh, if they want to pursue the program.

Award of degree:

A student will be declared to be eligible for the award of a degree if she has:

- Registered for and undergone all the courses under the different parts of the curriculum of her program.
- No dues to the University, hostel, NSS, Library, Clubs, Associations etc., and
- No disciplinary action pending against her.

Other regulations:

Besides the above, the common regulations of the University shall also be applicable to this program.

Part I - Paper I - RESEARCH METHODOLOGY-THEORY

(6 Credits)

Objectives:

- To develop the theoretical knowledge in research and develop the skill of designing and adhering to the appropriate methodology for improving the quality of research.

Unit I

Research – Meaning – Purpose - Types of research – Significance of research in Business Sciences. Steps in Research – Identification, Selection and Formulation of Research Problem – Research Questions – Research Design – Hypothesis: Concept, Sources and Types – Formulation of Hypothesis for testing – Review of Literature: Nature and Purpose.

Unit II

Sampling – Sampling Theory – Types of Sampling – Probability and Non Probability Sampling – Steps in Sampling – Steps in Sampling – Advantages and Limitations of Sampling – Sampling and non – Sampling Errors – Estimation of Sample size – Desirability and precautions.

Unit III

Collection of data – Primary data – Interview – Questionnaire – Observation – Experimental and Case study – Types thereof – suitability of each mode – Pretest – Pilot study – Secondary data: Nature, Sources, Desirability and precautions.

Unit IV

Processing the data – checking – Editing – Coding – Transcription and Tabulation – Analysis – Use of Measuring of Central tendencies in research – Use of Measuring of Central tendencies in research – Use of Measures of Dispersion in Research – Use of Measures of Relationship like simple, Multiple and Partial Correlation and Regression Analyses in research – Use of Association of Attributes – Hypothesis Testing: Z, t, F and Chi-square tests and uses – Interpretation of data – Uses and Limitations – Skills needed for right interpretation. Non-parametric Tests: Nature and Significance – Sign Test, Run Test and Mann – Whitney U test - Kursal Wallis Test.

Unit V

Structuring the Research Report: Chapter Format – Pagination – Indentation – Using Quotations – Presenting Foot – notes – Abbreviations – Presentation of tables and figures – Referencing – Documentation Use and Format of appendices – Indexing – Technique, Style and Linguistic aspects of report writing.

Reference Books:

- Scientific Social Surveys and Research, Young Pauline. V
- Methods in Social Research, Goode & Hatt.
- Introduction to Research Methods, Robert B Burns.
- Handbook of Qualitative Research, Norman K Denzin.
- Business Research Methods, Emory William C
- Business Research Concepts and Practice, Murdick Robert.
- Adventures in Social Research, Earl R Babbie.
- Thesis and Assignment Writing, Anderson.
- Research methods in Commerce, Amarchand D (Edt).
- Methodology of Research in Social Science, O.R. Krishnaswami & M. Rangatham.

Paper II – RESEARCH FOR BUSINESS DECISIONS

(6 Credits)

Objectives:

- To provide a framework of knowledge relating to business strategies, marketing, personnel, and Capital market decisions through research with relation to current scenario.

Unit I

Business Decisions: Concept and Process – Research as a decision support system – Component Business Research Dimensions – Environmental Research – Research on Functional areas – Policy Research and Institutional Research in the context of Liberalization, Privatization – Research on Enterprises and Entrepreneurs.

Unit II

Research for Marketing Decisions: New Product Development Research – Research on brand equity and preferences – Research on pricing Strategies – Research on distribution channels – Research on salesmanship qualities and effectiveness – Research on advertisement copy – Research on creativity in advertisement copies – Research on media effectiveness – Market segmentation – Export marketing – Research on marketing information system.

Unit III

Research for Personnel Decisions: Leadership: Traits, style and effectiveness – Research on employee motivation, absenteeism, Job Satisfaction, Welfare measures, Quality of work life and participation in management – Research on personnel information system.

Unit IV

Organisational Research: Strategic alliance and Divorces – Mergers and Acquisition – Disinvestment – Reorganizations – Re-engineering – Corporate Governance – Ethics - Social Responsibility.

Unit V

Capital Market Research: Primary market and Secondary Market - Trend, Volatility and determinants – Mutual funds – Investor behavior and protection – Behavioural finance - Global capital market instruments and institutions – Capital market information system

Reference Books:

- Fundamentals of Marketing, William Stanton
- Marketing Management, Philip Kotler.
- Personnel Management, Edwin & Flippo

- Industrial relations, Sharma, A M
- Financial Management, Pandey, L M
- Financial Mangement Analysis, Kuchal,S C
- International Finance, Apte, P G
- Organizational Behaviour, Fred Luthans
- Strategic Management, Shic Ramu
- Financial Management, Prasanna Chandra.

Part II – DISSERTATION AND VIVA VOCE

(6 Credits)

By the end of program duration a Dissertation is to be presented by each student. The Dissertation must exhibit knowledge and skills of formulating research objectives and hypotheses, designing of good research tools, collecting relevant data, analyzing and interpreting the data, writing a lucid and purposeful report.

For this purpose each research student will be placed under the guidance of a faculty member. The dissertation together with the Viva Voce carries 6 credits. The dissertation is to be assessed separately by the guide-cum-supervisor and an external examiner. The Dissertation carries 100 marks. The Viva-Voce is conducted for only for those who get minimum 50% pass marks in the Dissertation by a Board of Examiners consisting of Guide and HOD/Senior Professor in the department. A minimum of 50% is needed for a pass.